



Washington Association for the Education of Young Children

841 N Central Avenue, Suite 206, Kent, WA 98032

Phone: (253) 854-2565 Fax: (253) 813-3646 Email: waeyc@waeyc.org

2009 Annual Conference Resource Fair Application

WAEYC's 33rd Annual Conference, *Looking Through the Kaleidoscope* will be October 15-17, 2009 in Bellevue. We welcome you to this opportunity to share the resources, information and career development opportunities your organization provides.

We offer low-cost exhibit space to a limited number of resource organizations. We anticipate displays will be open **Thursday, October 15 from 8:30-7:00 pm, Friday, October 16, 8:30-5:30 pm and on Saturday, October 17, 8:30-2:00 pm.** Staffed displays are preferred. While we do not require that you have staffing during the entire event, we do require that you do have some representation and posted hours for when that representative will be available. Depending on needs and availability, accepted organizations will be assigned either a full or a shared table.

Applicants must meet the following criteria and agree to the following guidelines:

- **Be a non-profit organization or a public entity** with a purpose consistent with that of WAEYC and of our Annual Conference. *Permission to display does not imply an endorsement by WAEYC.*
- Include a \$75 non-refundable payment.
- No sales are allowed at the Resource Fair. If you have products you wish to sell, contact us for a Vendor Application.
- Organizations assume full responsibility for pick up, delivery, supervision and security of displays.
- Materials may be left overnight Thursday and Friday; however, neither WAEYC nor the facility is liable for the safety of any items. Materials must be removed by 4:00 p.m. on Saturday or the facility may impose a removal or storage fee.
- If accepted and unable to participate, notify WAEYC immediately.

Applications submitted by March 31, 2009 are greatly appreciated; others will be considered until space is full. We will notify you of your acceptance status in the first part of June. If you have any questions, please feel free to contact Vera Sturm at vera@waeyc.org or (253) 854-2565 x 21.

WAEYC Annual Conference Purposes

- To provide educational opportunities and resources to those working with and on behalf of young children and families.
- To promote inclusive attitudes and practices and to support awareness of diversity issues.
- To support partnerships, networking and collaboration between educators, families, providers, schools, agencies and the community.

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Promoting excellence in early learning



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Please Return with \$75 by March 31, 2009 to WAEYC • 841 N Central Ave #206 • Kent, WA 98032

We will accept applications after that date and for as long as space is available

We understand the criteria and guidelines. **If accepted**, we agree to:

- Conduct no sales in the display area,
- Have a representative available for at least part of the event,
- Assume full responsibility for pick up, delivery, supervision and protection of display, and
- Notify WAEYC if unable to provide a display for reserved display space.

Organization: _____

As it will be published in conference materials

Contact Person: _____

Address: _____

City: _____ St: _____ Zip: _____

Phone: (____) _____ x _____ Fax: (____) _____

Email: _____

If possible, we prefer _____ Electrical Access (additional fees apply)

[Anticipated Times] Set Up _____ Wednesday 4:00-6:00 pm _____ Thursday 7:30-8:30 am

Attach documentation of your non-profit or public agency status. (Mandatory) *If you would like to participate and are not a formally organized non-profit, contact us and we will consider your request*

Attach your organization's literature or complete the following:

Mission Statement

Description of Materials/Services

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